

Received  
2/19/03  
KSLWB

February 17, 2003

2/17/03  
Request

Town of Alta  
P.O. Box 8016  
Alta, Utah 84092

Re: Resubmittal of GRAMA request pursuant to State Records Committee Hearing Decision and Order (Case # 03-02)

Dear Mayor Levitt,

The following represents a reasonably specific set of document requests pursuant to the Governmental Records Access and Management Act and at the request and direction of the Utah State Records Committee.

- 1) All engineering drawings ever commissioned, made or produced for the TOA pertaining to its water supply and diversion system; including the location of all water sources and points of diversion, water pipe sizes and locations of all water mainlines and extensions from their points of diversion to their locations of use. This request includes the locations by map or respective engineering drawings or construction documents of all water pipes, vaults, storage tanks, culinary water lines, bulkheads and pump stations within the Town of Alta.
- 2) A legal description and township, section and range location of all physical water sources used by the TOA (either from Salt Lake City's 1976 Surplus Water Sales Agreement or from any other water exchange agreements held by other entities.) This request includes the location of physical water sources known to the town of Alta that are located in township 2S and 3S range 3E sections 5,6,9, 32 and 33.
- 3) All historical water usage records up to the present time for the TOA for the past 30 years, including monthly or yearly water bill statements and specific meter readings, the location of such meters and the water source used for each water meter reading. This request would include copies of bills submitted by Salt Lake City Corporation to the TOA for water received before and after the 1976 Water Supply Agreement and should differentiate between water obtained from the Emma Tunnel versus the Bay City Tunnel, etc.
- 4) A certified statement or other relevant document from a hydro engineer or other appropriately credentialed professional stating the water storage capacity or reservoir capacity of all water tanks located in the TOA, and used by Alta under the 1976 agreement with Salt Lake City Water (i.e. how much water does the Frederick Mine Tunnel bulk head hold, etc., or any other water reservoir used by the TOA or Salt Lake City Water).
- 5) Any water agreements, contracts, exchange agreements, water connection approval letters with people, hotels, restaurants, businesses, corporations, individuals between the TOA and such entities.
- 6) Copies of water bills or water statements from the TOA to residents or businesses in the TOA receiving municipal water since 1976.

- 7) Copies of water bills or water statements from the TOA to residents or businesses from the time of the incorporation of the TOA up until 1976.
- 8) All water quality studies, E.P.A. notices of violation, antimony levels, other heavy metal levels, coliform levels all water tests commissioned by or for the TOA, the Friends of Alta or the Alta Defense Fund, all water quality tests of any sort conducted by the TOA, Salt Lake City Corporation, Salt Lake Valley Health Department, State Health Department or the environmental Protection Agency relative to the TOA water supply and its water sources.
- 9) A legal description of the physical location of all water sources that Salt Lake City Corporation (Salt Lake City Water, Little Cottonwood Water Company, or any other company, corporation, partnership or limited liability company with which Salt Lake City Water has an agreement or contract to provide water) uses to provide the town of Alta with water under the 265,000 gallon per day agreement (e.g. John Cahill Agreement et.al.)
- 10) Copies of any easements, rights of way, forest service permits, contracts or agreements with any private, corporate or governmental entities which have provide the Town of Alta with any utility, water pipeline, sewer pipeline easements. This request includes copies of any agreements, contracts, permits or rights of way, or easements to cross Forest Service land in the town of Alta.
- 11) A copy of the "Alta Water System Project" drawings by Sunrise Engineering, Inc. 1995.
- 12) A copy of engineering drawings of the town of Alta's water system including the location of the section of the pipeline system going up to the Alta Guard Station as the second water source to the guard station.
- 13) Copies of all permits submitted to or by the TOA for maintenance of water systems operating under Salt Lake City or Little Cottonwood Water Company exchange agreements (whether that land is privately owned or owned by the Forest Service)
- 14) Copy of drawings for the TOA Phase 5 Sewer Line Extension Deductive Alternative "A", May 2001, performed by QUA Engineering, Inc.
- 15) Copies of any information whatsoever which the TOA currently has in its possession or in storage or knows to exist relating to the Alpenglou Restaurant/Ski Lodge and Alf's Restaurant/Lodge sewer system and problems with their sewers. This would include applications or requests to the TOA for additional water to ameliorate sewage problems.
- 16) All documents related to the Alta Sewer System including extension, permits for sewer lines, easements of record for sewer lines, special use permits, sewer line extension permits, sewer line repair and maintenance records, permits to perform maintenance operations for all sewer lines within the Town of Alta.
- 17) The location of all septic tanks, vaults, privies, septic sewage systems, etc. in the town of Alta (especially Albion Basin, Forest Service Campgrounds, Alta security gate campground)
- 18) Description of all sewer lines ("hookups") and their locations including the Grizzly Gulch sewer lines, and Forest Service property sewer lines in Albion Basin and especially Cecret Lake, Albion Basin and Albion Alps Subdivisions.

- 19) The locations of water source mines, mine bulkheads, springs, wells located in the town of Alta current boundaries, including Forest Service property, Alta Ski Lifts property or private property.
- 20) Detailed construction plans approved by U.S. Forest Service of water system service building site at the entrance to the Bay City Tunnel including A) the lateral water transmission line that extends from the Bay City Tunnel entrance to the 10,000 gallon tank in the East Grizzly homesites and the West Grizzly line, B) water quality maintenance plan, C) revegetation plan, D) all funding documents, receipts, invoices, checks paid, E) storm water management plan, F) traffic control plan – Dept. of the Army Corps of Engineers letter and permit to install sewer line in portions of wetlands (nationwide permit No. 12)
- 21) Report of survey of the Albion Basin water system and the Cecret Lake Water Company system
- 22) Data for water usage at Alta (especially that provided to the State Engineers Office in the matter of change application number 57-10013(a16844)
- 23) All documents relating to the Alta Ski Lifts Company water pipeline located in the Albion Basin (aka Alta Ski Lifts snowmaking water line to Cecret Lake) including but not limited to:
  - a. permit requests, applications, approvals, etc.
  - b. Town of Alta meeting minutes wherein the pipeline was ever discussed and or voted on (Planning Commission, Board of Trustees of the Town of Alta, and Town Council meeting minutes, meetings between said commissions and Mayor Levitt or between any and all of the above named people; which documents shall include memoranda, letters, electronic correspondence, copies of e-mails, other notes in the file, etc.
  - c. An official town of Alta statement as to whether or not a permit was required by either Alta Ski Lifts Company and/or Salt Lake City Corporation including any agents, divisions or departments (i.e. Division of Public Utilities, etc.) and if no permit was required, the legal basis for not requiring one.
  - d. Environmental impact studies required and submitted for this pipeline project.
  - e. Copies of any information in the official TOA files on this subject
  - f. Specifications on the physical infrastructure of the water pipes and systems including the size diameter and type of pipeline; its location, the type and location of pumps, transformers, extension lines, water flow regulator valves, etc.
- 24) Albion Basin Pipeline/ Alta Ski Lifts- Salt Lake City Corporation Public Utilities Pipeline
  - a. all minutes of any meetings discussing it
  - b. letters/correspondence, memoranda, contracts with the Forest Service/Alta Ski Lifts/ Town of Alta/ Environmental Protection Agency/ Salt Lake City Water Company, State Engineer's Office, State Health Department and Salt Lake Valley Health Department
  - c. pipes, location, electrical outlet/transformer locations, storage vaults, reservoir, architectural drawings, engineering drawings, water source

development documents, hydrology/drainage studies, data discussing any impact analysis of any sort that went into the project

- 25) A complete copy of the file (permit applications, submitted documents, planning commission, board of trustees, and town council meeting minutes and approvals, drawings, maps, copies of impact studies, etc.) related to Alta Ski Lifts Company/Salt Lake City Water pipeline to Cecret Lake.
- 26) Copies of any and all maps either in the possession of the town of Alta or any of its agents or known to exist that are relied upon in any way for the administration or development of the town of Alta's policies, ordinances, building requirements (e.g. topo maps, geological maps, encumbrance maps, mine location maps, water source location maps, geotechnical maps, aerial maps, sidwell maps, forest service maps, annexation or other boundary maps, subdivision maps et al. and including a list and description of any maps that are currently being generated but that are not yet completed.
- 27) Jody Shrontz hotel file including all applications, approvals, parcel numbers, water available, sewer applications/approvals, and environmental impact studies
- 28) A complete copy of the Jody Shrontz file with respect to an application to build a hotel or planned unit development or condominium in the town of Alta. This would include but not be limited to documents submitted to the town of Alta or any of its agents (personnel, mayor, town administrator, town council, town planning or zoning commission, etc.); said documents would include minutes of any town meetings, requirements, building permit applications, water rights documents, architectural drawings, zoning changes, environmental impact studies, geotechnical reports, site plans, contracts, memoranda, electronic data, correspondence including copies of e-mail, exhibits, maps
- 29) Copies of the town of Alta budgets including all expenditures for the past thirty years (including monies paid to lawyers or law firms, Friends of Alta, Alta Defense Fund, fund raisers, studies commissioned by the town of Alta
- 30) Copies of all records relating to the amounts of money received by the town of Alta (or any of its agents or employees) from the "Friends of Alta", the "Alta Defense Fund" or other donors for the past 30 years.
- 31) List of the names of all the lawyers who have represented the Town of Alta since the formation of the Town of Alta.
- 32) All Town of Alta financial statements for the past 30 years;
  - a. donations (private or otherwise) – dates, amounts, methods of transfer, who received the monies, who made the deposits to which accounts
  - b. money given to or received from Friends of Alta, Alta Defense Fund, Alta Ski Lifts Company, Alta lodge Company, Levitt Limited Family Partnership, Utah Reclamation Mitigation Conservation Commission, Mimi Levitt, Michael Murray, Joanne Shrontz, Duane Shrontz, Janet Lawson, Bill Levitt, the U.S. Forest Service, the Salt Lake County Community of Governments, Salt Lake City Corporation, Service Area #3, Snowbird Corporation, and all individuals or corporations.
  - c. who prepared the financial statements
  - d. all deposits made by the Town of Alta
  - e. all budgets for the past 25 years

- f. all legal fees paid by the town of Alta for the past 25 years
- 33) TOA election information regarding the mayoral office and town council:
- a. terms of office
  - b. staggered or not
  - c. term limits
  - d. when the elections are held (specific dates)
  - e. rules governing elections
  - f. how the Town Administrator is selected, qualifications required, grounds for dismissal (i.e. non-compliance with public policy, ordinances, codes of professional conduct, state statutes, etc.)
  - g. copy of the Town of Alta bylaws which establish the Planning Commission, The Board of Trustees of the Town of Alta, and the Town Council and govern their activities
  - h. criteria for and selection process for planning commission, town council and board of trustee memberships including any town requirements or rules which govern membership (i.e. does the town mayor appoint and the town council approve and what procedure is followed to avoid conflicts of interest?)
  - i. All documents and information that relate to the process of challenging a legislative act by the TOA and placing it on the ballot (e.g. Rules to challenge the General Plan by referendum assuming it is adopted by the town council.
- 34) Certified copy of the current fire protection requirements for new construction or remodel construction building permits
- 35) Fire protection requirements currently in effect for both current homeowner/cabin owners by the town of Alta and any new Salt Lake County Fire Department requirements starting July 1, 2002 applicable to building permit applicants.
- 36) Copy of the September 1994 memorandum of understanding between the town of Alta and the Forest Service, "Development rights of presently undeveloped land..."
- 37) A complete copy of all documents submitted by Alta Ski Lifts Company pertaining to their petition for annexation to the Town of Alta
- 38) Copies of all Town of Alta meeting minutes related to said annexation petition including but not limited to town council, town planning commission, board of trustees, or other meetings between the Town of Alta agents or employees and Alta Ski Lifts Company or any of their lawyers
- 39) Copy of the town of Alta annexation ordinance and all documents of any description that relate to the annexation of the Cecret Lake area including but not limited to town meetings, letters from landowners, letters written by Mayor William Leavitt to anyone with respect to soliciting or supporting Cecret Lake annexation, meeting minutes on the subject from any official town meeting.
- 40) Copies of all decisions for the sewer line construction and extension for the Town of Alta
- 41) Copies of all sewer line special use permits with any amendments and storm water management plans together with all correspondence related to sewer lines with Salt Lake City Department of Public Utilities, Salt Lake County

Health/Water Quality, Salt Lake Valley Health Department, The Forest Service and Alta Ski Lifts Company.

- 42) All Forest Service special use permits granted to the Town of Alta for water, sewer and easements related thereto.
- 43) All Forest Service Decision Memoranda for improvements to the Town of Alta water system.
- 44) Alta Lodge Company's water source, use, meter readings, water bills for the past 30 years; also the Mayor's view condominium and cabins owned by Levitt family members
- 45) Copy of the water quality maintenance and revegetation plan submitted by the TOA to the Forest Service for the water service building site and the Forest Service special use amendment.
- 46) Copies of all water balance studies (i.e. count how much water Alta has, how much is being appropriated and used by all parties connected to the Town of Alta culinary water supply system including an accounting of all water use for snowmaking, the maximum demand and monthly use by all lodges, businesses, homes and cabins, etc. for the past 20 years
- 47) Copies of all past and current TOA insurance policies including stipulations, policy limits, terms of coverage, exceptions, liability coverage and liabilities covered, which acts are not covered, who is and is not covered under such policies, and all agent and underwriter contact numbers
- 48) copies of all maintenance records for the TOA water system including but not limited to permits, approvals submitted by the TOA, approvals for the TOA from or by the Forest Service, SLC, Salt Lake Valley Health Department, State Health Department or any other governmental agency
- 49) All documents related in any way to water quality tests by any governmental agency having authority and jurisdiction to require such tests and enforce compliance with regulations as it relates to the town of Alta's water supply under the 1976 Salt Lake City Intergovernmental Water Agreement (EPA.; Utah State Division of Water Quality, Salt Lake City/County Health Department, Salt Lake Valley Health Department, Environmental Quality Administration, et. al.). This request includes specific test results for antimony and other heavy metals and whether or not the TOA or Salt Lake City Corporation has received notices of any kind or description relating to antimony level violations.
- 50) Town of Alta General Plan meeting minutes, correspondence, understandings etc., between and among the Town of Alta, Friends of Alta, Alta Planning Commission, Salt Lake County Planning Commission, Consultants, The Board of Trustees of the Town of Alta. and/or the Mayor as President of the Town of Alta, and the Mayor of the Town of Alta, including when the plan amendments were first discussed, the reasons why a new 2002 plan would be necessary to supplant the 1992 version, who formulated and worked on the current version as it appeared for the planning commission meeting in September 2002, whether a quorum was present, what the anticipated timeline for the general plan approval process is, names of consultants, experts, lawyers who have worked on the general plan to date.

- 51) Copies of any agreements, contracts, permits or rights of way, or easements to cross Forest Service land in the town of Alta
- 52) Copies of all applications for water by any person or entity having property located within the 1976 town of Alta geographical boundary (under the 265,000 gallon per day contract that the town of Alta has with Salt Lake City)
- 53) Copy of the town of Alta annexation ordinance and all documents of any description that relate to the annexation of the Albion Basin area in 1981 including but not limited to town meetings, letters from landowners, letters written by Mayor William Leavitt to anyone with respect to soliciting or supporting Albion Basin annexation, meeting minutes on the subject from any official town meeting
- 54) Copies of any and all maps either in the possession of the town of Alta or any of its agents or known to exist that are relied upon in any way for the administration or development of the town of Alta's policies, ordinances, building requirements (e.g. topo maps, geological maps, encumbrance maps, mine location maps, water source location maps, geotechnical maps, aerial maps, sidwell maps, forest service maps, annexation or other boundary maps, subdivision maps et al. and including a list and description of any maps that are currently being generated but that are not yet completed.
- 58) Any documents in the possession of the Town of Alta which describe the process to refer a vote of the Town Council for election (i.e. referendum rules)
- 59) Copies of all checks, payments, disbursement of funds to the Friends of Alta, any of its members, and any of its donors
- 61) Copies of checks, payments by the Town of Alta to the Friends of Alta or the Alta Defense Fund for the GIS study
- 62) Billing records from the Town of Alta for all legal expenses, legal fees and lawyers' fees since 1970. Particular attention should be spent on the billing records and payments made to the following lawyers: Lee Kapaloski, Robert S. Campbell, Robert Pruitt III, Robert D. Maack, Carmen Kipp, Barney Gesas, Patrick Shea, Alan Orr, Paul Thompson, Joseph Novak, Jeffrey W. Appel, Roger F. Cutler, Chris Bramhall, Patrick L. Tanner, Campbell Maack and Sessions, Clyde Snow Sessions and Swenson, Callister Nebeker and McCullough, Walter A. Romney, Jr., Joan DiGiorgio, Edwin G. Gibbs, and William Christensen.
- 63) Meeting minutes for all meetings starting in January of 1970 for the Alta Town Council, the Alta Planning Commission, the Board of Trustees of the Town of Alta, the Mayor as President of the Town of Alta, and meetings between the Town of Alta and the following entities: United States Forest Service, Alta Ski Lifts Company, Service Area #3, Snowbird Corporation, Salt Lake Valley Health Department, Salt Lake City-County Health Department, State of Utah Health Department, Salt Lake City Water Company, Salt Lake Metropolitan Water District, and Little Cottonwood Water Company and their predecessor entities
- 64) Copies of all documents, memoranda of understanding, letters, correspondence, and files relative to the Town of Alta and the Friends of Alta attempting to acquire private property in the Albion Basin; also all correspondence on the same topic between the Town of Alta and the Utah Reclamation Mitigation Conservation Commission and between the Town of Alta and Sandy City or the

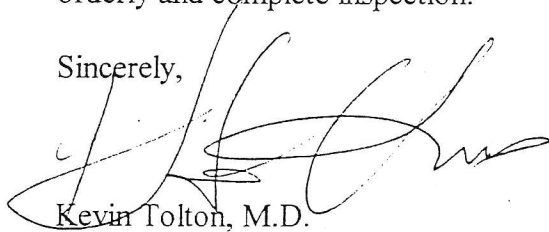
Salt Lake County Community of Governments.

- 65) Copies of the financial filings of the Mayor and the Town Council i.e. required financial reports indicating where Town of Alta officials get their money and what obligations they have
- 66) Copies of letters or correspondence, electronic or otherwise between the Town of Alta and Sandy City, Salt Lake City, Service Area #3, Snowbird, Salt Lake Metropolitan Water District with respect to watershed management, delineation of roles and responsibilities in Little Cottonwood Canyon, land acquisition strategies, land development issues, water rights and water resource issues. This request includes any inter-local agreements among the above mentioned parties including documents memorializing informal coordination between the municipalities and notification procedures amongst the municipalities for canyon activities and watershed protection
- 67) All correspondence with members, trustees, representatives of the Alta Defense Fund, Inc.
- 68) Copy of the Articles of Incorporation of the Alta Defense Fund
- 69) Copy of the Articles of Incorporation of the Friends of Alta
- 70) Copies of all documents involving money exchanges between the Town of Alta and the Friends of Alta; this includes all checks, receipts, donations, exchanges, purchases, contracts, understanding of financial transaction between these two organizations
- 71) Copies of all requests for building permits in the Town of Alta within the past 10 years
- 72) Copies of all policy declarations by/of the Town of Alta dealing with municipal services including water and sewer.
- 73) Letter, meeting minutes, understanding between the Town of Alta (Mayor Levitt) and Salt Lake County Council of governments, Edwin E. Blainey, Congressman Wayne Owens, Richard Moffat, Little Cottonwood Water Company, Charles Wilson, Almon A. Nelson, Dallas Richins, Ray Montgomery, Mayor DePaulis, Mayor Coradini, LeRoy Hooten, Jr., Karryn Greenleaf, Jeff Niermeyer, Salt Lake City Department of Public Utilities, Mayor Rocky Anderson, Mayor Nancy Workman
- 74) Discussions involving annexing the Town of Alta into the metropolitan water district
- 75) Discussions, letters, correspondence with the Salt Lake City Public Utilities Advisory Committee
- 76) All letters, correspondence, meeting minutes, letters of understanding, memoranda, communications whether verbal or written between the Town of Alta and the Friends of Alta or any of its members, officer, trustees, assignees, representatives or employees.
- 77) Copy of the Wasatch Canyons Goals and Recommendations Report prepared by the Council of Governments in 1983 as well as all other correspondence with Salt Lake County Community of Governments, Sandy City, Tom Dolan, Edwin Blainey, Joan DiGiorgio and the Utah Reclamation Mitigation and Conservation Commission (URMCC).
- 78) Resolution for the incorporation of the Town of Alta, Utah

- 79) Maps showing what properties have been studied to be located within the Town boundaries since 1970
- 80) Documents regarding Alpenglow hookup to the Town of Alta water system
- 81) Water meter readings, water bills, documents showing amount of culinary water used by the Town of Alta as the retail distributor of water purchased from Salt Lake City, Little Cottonwood Water Company, Richard Moffat, Dallas L. Richins, Charles Wilson and Almon A. Nelson
- 82) State of Utah department of Health July 16, 1985 letter from Calvin K. Sudweeks, Bureau of Water Pollution Control to Ken Miner, Salt Lake City-County Health Department copied to Mayor Levitt regarding Alpenglow sewer project
- 83) Town of Alta Resolution # S3-12 – Special Service District of Alta
- 84) Copies of all engineering reports, correspondence, construction drawings, engineering drawings as they relate to the Town of Alta's sewer and water systems including, but not limited to the following engineering firms: Stantec Consulting, Bush & Gudgeon, Inc. (Robert B. Jones, Utah R.L.S. #127636), Eckhoff, Watson and Preator Engineering, QUA Engineering, Inc., Sunrise Engineering, Inc. et.al.
- 85) Data for water usage at Alta (especially that provided to the State Engineers Office in the matter of change application number 57-10013(a16844)106)
- 86) Copy of drawings for Town of Alta Phase 5 sewer line extension deductive alternative "A", May 2001, performed by QUA Engineering, Inc.
- 87) Copy of Alta Water System Project drawings by Sunrise Engineering, Inc., 1995
- 88) Engineering Drawings of the Town of Alta's Water System including the location of the section of the pipeline system going up to the Alta Guard Station as the second water source to the guard station.
- 89) Copies of all agreements, service contracts, correspondence, e-mails, etc. between the Town of Alta and Service Areas #1, #2, and #3.

At your earliest convenience, please pull these files so that I may begin to personally inspect them. I will then copy with my own machine at the town office those records that I so desire. Because this is a voluminous request, let's set up a system that will lead to an orderly and complete inspection.

Sincerely,



Kevin Tolton, M.D.

Cc: Robert Woodhead  
Special Master and Chairman  
Utah State Records Committee